

INFORMATION PACKET

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Friday, July 24, 2020



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

July 28, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Engineering Fees	Direction Requested	30 min	4:35
Mountain Recreation	Direction Requested	15 min	5:05
Fiscal Year 2021 Budget Amendment #1	Move Forward for Approval	30 min	5:20
Parks and Recreation Facility Lease Agreement Template	Direction Requested	30 min	5:50
Troopers Funding Discussion	Direction Requested	30 min	6:20
Agenda Review		20 min	6:50
Legislative Review		10 min	7:10
Council Around the Table		10 min	7:20
Approximate Ending Time:			7:30

August 4, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Public Hearing: 2020 NFPA70 National Electrical Code.		N			
Public Hearing: Annexation and Plat Creating the Ide Addition to the City of Casper, and Zoning said Addition as C-3 (Central Business)		N			
Public Hearing: Vacating Tract G, Mesa Del Sol Addition, as Public Parkland; and Approving a Zone Change of said Parcel from PH (Park Historic) to R-4 (High Density Residential).		N			
Public Hearing: Adoption of Fiscal Year 2021 Budget Amendment No. 1		N			
Public Hearing: Transfer of Ownership for Retail Liquor License No. 26 from Wyoming Novelty Co, d/b/a TJ's Bar and Grill, Located at 2024 CY Avenue to Brenton Properties, LLC., d/b/a Brenton Properties, Located at 2024 CY Avenue.		N			
Vacate West 8th Street, from South David to South Center Street. 3rd reading			N		
Amending Sections of Chapter 6.04 - Animal Care and Control 2nd Reading			N		
Authorizing Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program. 1st Reading - no public hearing			N		
Downtown Parking Management (may be removed from consent)				C	
Authorizing a Contract for Professional Services with Highlander Ski Lift Services & Construction, Inc., in the Amount of \$67,780 for the Hogadon Bullwheel Service.				C	
Authorizing Termination of the Contract for Professional Services for Job Costing Software PubWorks, with Tracker Software.				C	
Authorizing a Contract for Professional Services with Golder Associates, Inc, in the Amount of \$45,665, for Providing Environmental Services for the Construction of First Street Reach of the North Platte River Restoration Project.				C	
Motorola Maintenance Agreement (PD - tentative)				C	
Executive Session - Personnel					

August 11, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Council Ethics Discussion	Direction Requested	30 min	4:35
Public Comment Periods for Ordinances	Direction Requested	30 min	5:05
COVID-19 Reimbursement Application	Direction Requested	20 min	5:35
Financial Administration Guidelines Policy Review (Tentative)	Information Only	20 min	5:55
Agenda Review		20 min	6:05
Legislative Review		10 min	6:25
Council Around the Table		10 min	6:35
Approximate Ending Time:			6:45

August 18, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Amending Sections of Chapter 6.04 - Animal Care and Control 3rd Reading			N		
2020 NFPA70 National Electrical Code. 2nd Reading			N		
Annexation and Plat Creating the Ide Addition to the City of Casper, and Zoning said Addition as C-3 (Central Business). 2nd Reading			N		
Vacating Tract G, Mesa Del Sol Addition, as Public Parkland; and Approving a Zone Change of said Parcel from PH (Park Historic) to R-4 (High Density Residential). 2nd Reading			N		

August 25, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Agenda Review		20 min	6:05
Legislative Review		10 min	6:25
Council Around the Table		10 min	6:35
Approximate Ending Time:			6:45

September 1, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
2020 NFPA70 National Electrical Code. 3rd Reading			N		
Annexation and Plat Creating the Ide Addition to the City of Casper, and Zoning said Addition as C-3 (Central Business). 3rd Reading			N		
Vacating Tract G, Mesa Del Sol Addition, as Public Parkland; and Approving a Zone Change of said Parcel from PH (Park Historic) to R-4 (High Density Residential). 3rd Reading			N		

Future Agenda Items

Item	Date	Estimated Time	Notes
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2020
Private Operation of Hogadon			
Formation of Additional Advisory Committees			
LAD Billing Process			August
Amending Ordinance No. 18-17 - Rocky Mountain Franchise			September 8
TOPOL Addition Release of Zoning Restrictions (tentative)			
Snow Plow Plans (cost saving proposals)			September 8
Consideration for responsible bidder status			
Off-Season Hogadon Use			

Staff Items

Limo Amendment			
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Community Relations Spec Update Followup		30 min	

Future Council Meeting Items

Sept. 15 - An Ordinance Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power.

Establish Public Hearing of September 15, 2020: Resolution certifying Annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of the Ide Addition to the City of Casper complies with W.S. §15-1-402.

1. Resolution.
2. Third reading Ordinance Approving Annexation, and Zoning of the Ide Addition.

Retreat Items

Economic Development and City Building Strategy

ORDINANCE NO.

AN ORDINANCE UPDATING AND AMENDING SECTIONS
6.04.010, 6.04.040, 6.04.180, 6.04.210, 6.04.300, 6.04.301,
6.04.305, AND 6.04.325 OF THE CASPER MUNICIPAL CODE.

WHEREAS, Casper Municipal Code addressing animal care and control needs modification from time to time to provide for greater protection for animals; and,

WHEREAS, the Animal Code was repealed and replaced in its entirety in February of 2019, and since such time animal control officers have requested changes to the Code; and,

WHEREAS, the City is authorized to regulate and take measures to prevent conduct which disturbs or jeopardizes the public health, safety, and peace; and,

WHEREAS, it is in the best interest of the citizens of the City of Casper to promote responsible care and control of animals.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the following sections of Chapter 6.04 of the Casper Municipal Code are hereby amended and replaced, and shall be codified as follows:

Quick reference guide: (to be removed after 2nd reading)

6.04.010 Definitions. Page 1-9

6.04.040 Keeping of pets, livestock or fowl; limitations; feeding of non-domesticated animals prohibited. Page 9

6.04.180 Cruelty to animals—Unlawful acts designated. Page 9-11

6.04.210 Neglect Page 11-12

6.04.300 Reserved. ~~Vicious animals—indicia.~~ Page 12

6.04.301 Vicious and ~~Dangerous Aggressive~~ Animals – Limitations and Prohibitions. Pages 12-13

6.04.305 – Reckless Animal Owner. Page 13

6.04.325 - Police canine exclusions, exemptions. Page 14

6.04.010 - Definitions.

When used in this Chapter, words have their common meaning and in addition the following words, terms, and phrases, and their derivations have the following meanings:

1. “Abandon” means a person leaves an animal on public or private property without permission to ensure proper care and supervision. An animal that is left in the Metro Animal Shelter for seven (7) working days, shall be deemed abandoned.

2. “Aggressive Animal”

A. means any animal not on the owner of the animal's property, that has attacked a domestic animal or livestock in such a manner that resulted in physical contact between the animals not necessarily requiring medical treatment to either animal, or.

B. any animal that has chased, approached or otherwise interacted with a human being, domestic animal or livestock in an intimidating or aggressive manner.

These behaviors shall be prima facie evidence that an animal(s) is aggressive and there is a rebuttable presumption that the animal(s) is aggressive.

Commented [HB1]: "Aggressive Animal" New Definition

~~2.3.~~ "Altered" means neutered; spayed or castrated.

~~3.4.~~ "Animal" means any live vertebrate creature, domestic or wild.

~~4.5.~~ "Animal control district" means the City of Casper, Wyoming.

~~6.5.~~ "Animal protection officer" means any person designated by the director as a special municipal officer who is qualified to perform such duties under this chapter and the laws of this state.

~~7.6.~~ "Animal services shelter" means any facility operated by a municipal agency, or its authorized agents for the purpose of housing, impounding or caring for animals held under the authority of this chapter or state law.

~~7.8.~~ "At large."

a. The definition of "at large" in this Chapter, is subject to and subservient to Sections 6.04.301 to 6.04.303 of this Chapter addressing dangerous or vicious animals. For dangerous or vicious animals, any violation of Sections 6.04.301 to 6.04.303 are violations also of the "at large" provisions of this Chapter.

b. i. A non-vicious, non-dangerous animal is deemed "at large:"

(a) If it is off the owner's property and not leashed or in an enclosed carrier;
or

(b) If it is on the owner's property and not under the direct supervision of the owner or not confined to the extent that the animal cannot leave the boundaries of the property; examples of confinement are by use of fencing or other secure enclosures or by tethering.

b. ii. A non-dangerous or non-vicious animal shall not be considered "at large" when held and controlled by a person by means of a leash or chain of proper strength and length to control the action of the animal, or while confined within a vehicle. If the animal within a parked vehicle can extend its entire head outside the enclosed cabin compartment of the vehicle or beyond the side of a truck bed, that animal shall be deemed at large.

- b. iii. A non-dangerous or non-vicious dog is not considered to be at large if within the interior of designated areas which permit dogs to be off leash, as established by the City of Casper.
- b. iv. Under any circumstance, on a City-owned Golf Course.
9. “Attack” means an aggressive or violent action against a person or animal. If the animal being accused of an attack, was responding to an aggressive or violent action by a person or animal not on the person’s property or the animal owner’s property, this circumstance should be considered as a possible mitigating factor by the Court.
10. “Cage and aviary birds” means those exotic captive reared birds, such as parrots, exotic finches, and canaries, which are adapted to live and breed in a cage. For the purpose of this chapter the monk parakeet (*myiopsitta monachus*) is not a cage and aviary bird.
- ~~10-11.~~ “Cat” A member of the feline family and shall not include feral cats, exotic wild cats, wild species of this family or hybrids thereof.
- ~~9-12.~~ “Chicken” a domestic fowl kept for its production of eggs and meat.
- ~~10-13.~~ “Circus” means any nonresident variety show which features animal acts.
14. “City-county health officer” means a representative of the Natrona County-City of Casper Health Department, or a health official designated by the Casper City Manager.
15. “Clean” means:
- A. The premises are free of feces and urine as to not cause offensive odors or unsanitary conditions in the enclosure(s), yard or surrounding areas.
- B. Does not draw in flies or insects to the area and/or resulting in injury or illness to the animal(s).
- A.C. The area is free of physical hazards and/or risks to the animal(s). (i.e. excessive items cluttering the property, broken or sharp objects).
- ~~11-16.~~ “Commercial animal establishment” means any pet store, grooming shop, auction, riding school or stable, circus performing animal exhibition, kennel or other establishment in which animals are used for commercial purposes.
- ~~12-17.~~ “Commercial purpose” means the keeping of animals for the purpose of profit.
- ~~13-18.~~ “Control” means an animal which:
- a. is under a physical restraint so as to not be allowed to engage a passerby or other animal; such as a leash or in an enclosed carrier.
- ~~14-19.~~ “Dangerous animal” means any animal under the totality of circumstances, which poses an unacceptable risk of injuring a human, a pet or property. Indicia of a dangerous animal shall include, but not be limited to, aggressive lunging, growling, snarling, nipping, bearing teeth.
20. “Direct supervision” as used in the definition of “at large,” above, means: The owner of

Commented [HB2]: “Attack” Expansion of definition as shown by the redline.

Commented [HB3]: “Cat” No change, moved from No. 30 in order for definitions to be listed alphabetically.

Commented [HB4]: “Clean” New Definition

~~the animal is in the same area as the animal and not separated by any barrier; the owner must be able to immediately see and effectively call and manage the animal.~~

Commented [HB5]: "Direct Supervision" No change, moved from No. 18 in order for definitions to be listed alphabetically.

9. "Director" means the City Manager or his/her designee.

21.

~~15. "Direct supervision" as used in the definition of "at large," above, means: The owner of~~

~~the animal is in the same area as the animal and not separated by any barrier; the owner~~

~~must be able to immediately see and effectively call and manage the animal.~~ "Dog" A member of the canine family, but shall not include wild species of this family, or any hybrid thereof.

Commented [HB6]: "Direct Supervision" This was not removed see No. 20 above.

Commented [HB7]: "Dog" No change, moved from No. 31 in order for definitions to be listed alphabetically.

22.

23. "Domesticated animals" means those individual animals which have been made tractable or tame.

24. "Facilities for keeping" The pens, stalls, stables, corrals, feeding area, sheds and facilities of every kind where fowl, livestock or pets are penned, fed and/or protected from the weather. This shall not be interpreted to include a grazing area.

Commented [HB8]: No change, moved from No. 32 in order for definitions to be listed alphabetically.

25. "Feral Cat" means a cat that lives outdoors and has little or no human contact. They do not allow themselves to be handled or touched by humans and will run away if able. They typically remain hidden from humans, although some feral cats become more comfortable with people who regularly feed them. Even with long-term attempts at socialization, feral cats usually remain fearful and avoidant of humans.

Commented [HB9]: "Feral Cat" New definition

26. "Feral Dog" means a dog that lives outdoors, has little or no human contact, and typically do not allow themselves to be handled or touched by humans.

Commented [HB10]: "Feral Dog" New definition

27. "Fowl" includes feathered animals regardless of age, excluding parrots and chickens.

Commented [HB11]: No change, moved from No. 33 in order for definitions to be listed alphabetically.

28. "Grooming shop" A commercial establishment where animals are bathed, clipped, or otherwise groomed.

Commented [HB12]: No change, moved from No. 34 in order for definitions to be listed alphabetically.

29. "High Risk Rabies Vector" means raccoon, skunk, fox, coyote and bat.

Commented [HB13]: No change, moved from No. 35 in order for definitions to be listed alphabetically.

30. "Impound" means to place an animal in the Metro Animal Shelter, or the taking into

~~10. custody of an animal.~~

Commented [HB14]: No change, moved from No. 36 in order for definitions to be listed alphabetically.

~~11-31.~~ "Isolation facility" means any place specified by the Director or his/her designee which is equipped with a pen or cage which isolates an animal from contact with other animals.

~~12-32.~~ "Kennel" or "cattery" means any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee, or selling dogs or cats, or any residence or property on which is maintained more than three dogs and three cats more than six months of age. It is illegal to maintain a kennel or cattery

contrary to the terms of this code, in a zone or location in which a kennel or cattery is not permitted.

~~13.33.~~ “License” means permission issued by the Director, or his/her designee, authorizing the holder to keep a dog or cat. An identification tag shall be issued for each animal licensed. A valid rabies vaccination is required to obtain a license.

~~14.34.~~ “License Tag” means a tag of a design prescribed by the Director, or his/her designee, which bears the corresponding number of the dog or cat’s license.

~~35.~~ “Licensed Veterinarian” A practitioner of veterinary medicine who holds a valid license to practice their profession in the state in which they practice.

Commented [HB15]: No change, moved from no. 37 in order for definitions to be listed alphabetically.

~~36.~~ “Licensing authority” means Metro Animal Services (MAS).

~~37.~~ “Livestock” Includes any species of equine, bovine, ovine, swine, caprine or any hybrid thereof, regardless of age, sex, breed, size or purpose; inclusive of all ungulates.

Commented [HB16]: No change, moved from no. 38 in order for definitions to be listed alphabetically.

~~15.38.~~ “Local Rabies Control Authority” The Metro Animal Protection Supervisor, as appointed by the Casper Chief of Police.

Commented [HB17]: No change, moved from No. 39 in order for definitions to be listed alphabetically.

~~16.39.~~ “MAS” means Metro Animal Services

~~17.40.~~ “Microchip” means an identifying integrated circuit which is placed under the skin of an animal.

~~41.~~ “Owner” includes a person who owns, harbors, keeps, maintains or exercises control over an animal. Proof that a person is in control of a premise where an animal is usually kept, harbored or maintained shall establish a prima facie presumption that such person is the owner of such animal.

~~42.~~ “Parrot” Any of numerous tropical and semi-tropical birds of the order of Psittaciformes, characterized by short hooked bills, brightly colored plumage and in some species the ability to mimic human speech.

~~43.~~ “Pen or corral” An enclosure in which livestock are kept.

~~44.~~ “Performing animal exhibition” Any spectacle, display, act or event other than circuses, in which performing animals are used.

~~45.~~ “Pet” Any animal normally kept for pleasure rather than utility, excluding those defined as fowl, livestock or wild by this code.

~~46.~~ “Pet shop” Any person, partnership or corporation, whether operated separately or in connection with another business enterprise that buys, sells or boards any species of pets.

~~18.47.~~ “Premises” A parcel of land (one or more contiguous lots) owned, leased or controlled by one or more persons.

Commented [HB18]: None of these definitions are new, they were moved only for the purpose of the definitions to be listed alphabetically and/or because additional definitions changed the numbering. “Parrot” previously no. 40; “Pen or Corral” previously no. 41.; “Performing Animal Exhibition” previously no. 42; “Pet” previously no. 43.; “pet shop” previously no. 44; “premises” previously no. 45

~~19.48.~~ “Proper shelter” means a structure with three (3) sides, a top and a bottom or a commercially manufactured structure, which includes an igloo styled house, designed and marketed to protect animals from outside elements. The shelter must have adequate ventilation and drainage which allows the animal to enter, stand, turn around and lie down in a natural manner. It shall be placed on the owner’s premises to effectively

protect the animal from outside elements. Proper shelter includes circumstances where if the animal is provided at will access to inside the care taker's residence or the animal has access to a structure through a commercial or homemade "dog door".

Commented [HB19]: "Proper shelter" (previously no. 28) Additional language added to the definition as shown by redline

~~20.49.~~ "Public nuisance" means any animal is considered a public nuisance if it:

- a. trespasses on school grounds, or
- b. damages private or public property, or
- c. interferes with passersby or a passing vehicle, to include bicycles, or
- ~~d.~~
- e. either individually or in concert, barks, whines, howls or otherwise makes noise in an f.d. excessive, continuous or untimely fashion, or,
- g.c. interferes with the delivery of U.S. Mail or other delivery services, or,
- h.f. causes garbage which was previously placed in garbage or refuse container(s) to be strewn or deposited on private or public property.

Commented [HB20]: "Public Nuisance" Additional language added to expand definition.
Old definition: 29.
"Public nuisance" means any animal is considered a public nuisance if it:
a. Trespasses on school grounds; or
b. Damages private or public property; or
c. Interferes with passersby or a passing vehicle, to include bicycles; or
d. Has bitten, scratched or attacked a person while at large; or (language has been removed)
e. While not on the owner's premises, attacks another animal; or (language has been removed)
f. Either individually or in concert, barks, whines, howls or otherwise makes noise in an excessive, continuous or untimely fashion;
g. Interferes with the delivery of U.S. Mail or other delivery services."

~~21. "Cat" A member of the feline family and shall not include exotic wild cats, wild species of this family or hybrids thereof.~~

~~22. "Dog" A member of the canine family, but shall not include wild species of this family, or any hybrid thereof.~~

~~11. "Facilities for keeping" The pens, stalls, stables, corrals, feeding area, sheds and facilities of every kind where fowl, livestock or pets are penned, fed and/or protected from the weather. This shall not be interpreted to include a grazing area.~~

~~23. "Fowl" includes feathered animals regardless of age, excluding parrots and chickens.~~

~~24. "Grooming shop" A commercial establishment where animals are bathed, clipped, or otherwise groomed.~~

~~25. "High Risk Rabies Vector" means raccoon, skunk, fox, coyote and bat~~

~~26. "Impound" means to place an animal in the Metro Animal Shelter, or the taking into custody of an animal.~~

~~27. "Licensed Veterinarian" A practitioner of veterinary medicine who holds a valid license to practice their profession in the state in which they practice.~~

~~28. "Livestock" Includes any species of equine, bovine, ovine, swine, caprine or any hybrid thereof, regardless of age, sex, breed, size or purpose; inclusive of all ungulates.~~

~~29. "Local Rabies Control Authority" The Metro Animal Protection Supervisor, as appointed by the Casper Chief of Police.~~

~~30. "Parrot" Any of numerous tropical and semi-tropical birds of the order of Psittaciformes, characterized by short hooked bills, brightly colored plumage and in some species the ability to mimic human speech.~~

Commented [HB21]: (f.) New language added

- ~~31. “Pen or corral” An enclosure in which livestock are kept.~~
- ~~32. “Performing animal exhibition” Any spectacle, display, act or event other than circuses, — in which performing animals are used.~~
- ~~33. “Pet” Any animal normally kept for pleasure rather than utility, excluding those defined — as fowl, livestock or wild by this code.~~
- ~~34. “Pet shop” Any person, partnership or corporation, whether operated separately or in connection with another business enterprise that buys, sells or boards any species of pets.~~
- ~~35. “Premises” A parcel of land (one or more contiguous lots) owned, leased or controlled by one or more persons.~~
- ~~36-50. “Quarantine” To detain and isolate due to suspected zoonosis or other communicable disease or in the interest of public health and safety.~~
- ~~51. “Rabies certificate” means a certificate signed by a licensed veterinarian verifying that an animal is vaccinated against rabies, and which includes the date of immunization, the date that the immunization expires, and the type of vaccine used.~~
- ~~52. “Riding school or stable” Any place, which has available for hire, boarding and/or riding instruction, any horse, donkey or mule.~~
- ~~53. “Sanitary” Any condition of good order and cleanliness.~~
- ~~37-54. “Service Animal” means as defined in 28 C.F.R.35.104 and 28 C.F.R. 36.104, including a domesticated trained dog, that is owned in order to assist an individual with a disability. Examples of service animals are dogs that are individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. Tasks performed can include, among other things, pulling a wheelchair, retrieving dropped items, alerting a person to a sound, reminding a person to take medication, or pressing an elevator button. Emotional support animals and comfort animals are not service animals. The work or tasks performed by a service animal must be directly related to the individual’s disability. To be a service animal, there is no requirement for certified documentation of training or designation; it is the task for which the animal provides disability assistance which is determinative of whether an animal is a “service animal”. Conversely a doctor’s letter does not turn an animal into a service animal.~~
- ~~38-55. “Tether or tethering” means to restrain a dog by tying the dog to any object or structure,~~
 including, but not limited to, a house, tree, fence, post, pole, garage, or shed or similar structure or object, by any means, including, but not limited to, a chain, rope, cord, leash, or running line. "Tethering" shall not include using a leash to walk a dog.
- ~~39-56. “Ungulate” means a hoofed mammal.~~
- ~~40. “Riding school or stable” Any place, which has available for hire, boarding and/or riding instruction, any horse, donkey or mule.~~

Commented [HB22]: None of these were removed from the Code, the definitions are listed elsewhere in this Ordinance, and were moved to provide for the definitions to be listed alphabetically or because new definitions were added above. “Cat” No. 11; “Dog” No.22; “Facilities for keeping” No.24; “Fowl” No.27; “grooming shop” No. 28; “High Risk Rabies Vector” No. 29; “impound” listed as No. 30; “Licensed Veterinarian” listed as No.35; “Livestock” listed as 37; “Local Rabies Control Authority” listed as No.38; “Parrot” listed as No.42; “Pen or Corral” listed as No.43; “Performing Animal Exhibition” listed as No. 44; “Pet” listed as No. 45; “Pet Shop” listed as No. 46.; “Premises” listed as No. 47.

Commented [HB23]: No modification, previously listed as No. 49.

Commented [HB24]: No modification, previously listed as No. 50.

Commented [HB25]: No modification, previously listed as No. 51.

41. ~~“Sanitary” Any condition of good order and cleanliness.~~

42. ~~“Service Animal” means as defined in 28 C.F.R.35.104 and 28 C.F.R. 36.104, including a domesticated trained dog, that is owned in order to assist an individual with a disability. Examples of service animals are dogs that are individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. Tasks performed can include, among other things, pulling a wheelchair, retrieving dropped items, alerting a person to a sound, reminding a person to take medication, or pressing an elevator button. Emotional support animals and comfort animals are not service animals. The work or tasks performed by a service animal must be directly related to the individual’s disability. To be a service animal, there is no requirement for certified documentation of training or designation; it is the task for which the animal provides disability assistance which is determinative of whether an animal is a “service animal”. Conversely a doctor’s letter does not turn an animal into a service animal.~~

43-57. “Veterinary hospital” means any establishment maintained and operated by a licensed veterinarian for surgery, wellness program, boarding, diagnosis and treatment of diseased and injured animals.

44. ~~A “vicious animal” means: any animal or animals that constitute a physical threat to~~

45. ~~human beings or other animals. Proof of the fact that an animal has bitten or attacked~~

46. ~~person or other animal at any place where that attacked or bitten person or animal is~~

58. ~~legally entitled to be, shall be prima facie evidence that an animal is vicious and there is a rebuttable presumption that the attacking animal is a vicious animal.~~

A. ~~Any animal(s) which has attacked a human being resulting in injury or death.~~

B. ~~Any animal(s) who, while in a place it is not legally entitled to be, attacks or has attacked a domestic animal or livestock in such a manner that it results or resulted in death or injury which subsequently results or resulted in a visit to a licensed veterinarian.~~

C. ~~The animal’s conduct is that of an “aggressive animal” and the animal has previously been declared an “aggressive animal”.~~

~~These behaviors shall be prima facie evidence that an animal(s) is vicious and there is a rebuttable presumption that the animal(s) is vicious.~~

47-59. “Wild animal” or “exotic pet” means any live monkey (non-human primate), raccoon, skunk, fox, snake, leopard, panther, tiger, lion, lynx, coyote, wolf, crocodilian, any monitor exceeding three (3) feet in overall length or any animal which can normally be found in the wild state or any hybrid thereof. Venomous and poisonous animals shall be prohibited in the city limits of Casper, regardless of species or purpose.

48-60. “Working day” means a day that the Metro Animal Services Shelter is open to the public.

49. ~~“Ungulate” means a hoofed mammal.~~

Commented [HB26]: The highlighted definitions were not removed and are listed elsewhere. The Definitions were moved to provide for the definitions to be listed alphabetically. See 52. 53.. 54

Commented [HB27]: “Vicious Animal” This definition was modified as shown by the redlines.

Commented [HB28]: Not removed, see no. 56 above.

61.-“Zoological garden” means any facility, other than a pet shop or kennel, displaying or exhibiting one or more of non-domesticated animal(s) by a person, partnership, corporation or government agency.

6.04.040 - Keeping of pets, livestock or fowl; limitations.; feeding of non-domesticated animals prohibited.

Commented [HB29]: New language added as shown by redline.

A. Number permitted.

1. It shall be unlawful for any person to keep more than three cats and three dogs on any premises within the City limits of Casper, except kennels and catteries will be allowed in the City only in areas properly zoned for this type of business.
2. No fowl or livestock shall be kept on any lot or tract of land located in a residentially zoned area of the City; this applies to any and all ungulates.
3. No more than ten of any other pet shall be permitted on a single premises, excluding fish, rodents and small cage birds.

B. Fencing Requirements.

1. Unless otherwise provided, where fencing is required by this chapter, it shall be at least three feet in height and constructed of a material sufficient to confine the animal.
2. Escape of an animal covered by this chapter shall be presumptive evidence that the owner’s fence does not sufficiently control the animal.

C. Feeding of Non-domesticated Animals Prohibited.

1. It shall be unlawful for any person to provide shelter, feed, or to otherwise entice any non-domesticated animal(s) to gather or frequent, with the exception of birds and squirrels, but including feral cats, feral dogs, and turkeys, onto any public area or onto the property of the person, were such animals are not deemed or claimed to be the property of the person or the caretaker thereof. This shall not apply to property owners attempting to trap non-domesticated animal(s) already coming onto their property by use of a live box trap.

Commented [HB30]: New section C. and subsection 1. created.

6.04.180 - Cruelty to animals—Unlawful acts designated.

It is a violation of this ordinance to inflict cruelty referenced as follows, upon an animal ~~as stated herein~~:

- A. No person shall override, overload, drive when overloaded, overwork, torture or torment an animal, or deprive an animal of necessary sustenance.

B. No person shall cruelly beat, mutilate or kill an animal unless specifically authorized by law.

C. No person shall cause, instigate, be a spectator at or permit a dogfight, cockfight, bullfight (bloodless or otherwise), or other combat involving animals.

D. No person shall abandon any animal, but may relinquish the animal and ownership rights in the animal to an animal shelter or other qualified caretaker.

~~E. No person shall fail to provide his/her animal with sufficient good and wholesome food and clean water, proper shelter to protect it from the weather (including sunlight), veterinary care when needed to prevent suffering, and with humane care and treatment.~~

Commented [HB31]: See 6.04.210 G

~~F. It is unlawful to annoy, bait, harass, torment or tease any confined or chained animal.~~

Commented [HB32]: See section 6.04.180 G. re similar language added elsewhere.

~~G-E.~~ Unless specifically authorized by law, no person shall willfully maim or disfigure any domestic or wild animal, or administer poison, or cause to be ingested any foreign object to any such animal, or expose any poisonous substance with the intent that it shall be taken by any animal, except pests of public health concern. The provisions of this section and Sections 6.04.190, 6.04.200, subsections B and C of Section 6.04.210 and Sections 6.04.220 and 6.04.250 do not in any way limit the right of a police officer or animal protection officer to humanly euthanize any wild or domestic animal if such officer determines that there is a reasonable danger to the public safety or if the animal is sick or injured to an extent that humanly euthanizing the animal is the appropriate action to take.

~~H. No person shall tether a dog while the dog is outdoors, or within any structure that is not the dog owner's home, except when all of the following conditions are met:~~

- ~~1. The dog is in visual range of a responsible party.~~
- ~~2. The tether is connected to the dog by a well fitted, buckle type collar or a body harness made of nylon or leather, not less than one inch in width.~~
- ~~3. The dog is tethered in such a manner as to prevent injury, strangulation, or entanglement.~~
- ~~4. The tether shall confine the dog to the owner's property.~~
- ~~5. The dog has access to water, shelter, and dry ground.~~
- ~~6. The dog is at least six months of age. Puppies shall not be tethered.~~
- ~~7. No dog shall be tethered for more than 2 hours in any 24 hour period.~~

Commented [HB33]: Language removed and not added elsewhere.

Commented [HB34]: Language removed and not added elsewhere.

Commented [HB35]: Language removed and not added elsewhere.

Commented [HB36]: Language removed and not added elsewhere.

Commented [HB37]: A. Removed, but possibly covered under 6.04.210 B. "Animals must have access to water and proper shelter at all times ..."

~~F. The owner of every Domesticated animals shall be required to provided with clean living such animal with sanitary living conditions, including by the timely removing of animal waste from an interior or exterior pen, shelter, yard or other keeping area. All animal waste must be disposed of in an approved container.~~

Commented [HB38]: Language Removed and not added elsewhere.

Commented [HB39]: See 6.04.210 D.

Commented [HB40]: See 6.04.210 D1

~~G. No person shall knowingly harass or torment any confined or restrained animal(s). This includes but is not limited to harassing, yelling in a harassing manner, throwing~~

objects at or towards, making gestures toward or any other similar behavior used towards the animal(s) to elicit a reaction or cause undue stress of said animal(s).

6.04.210 - Neglect Animals in motor vehicles — Unlawful acts.

~~A. No person shall leave a dog unattended in the bed of a pickup truck in a public parking area unless the dog is restrained in such a manner as to prevent the dog from making physical contact with a pedestrian who is passing the truck in a place where that pedestrian is legally entitled to be; if a dog is found to be not restrained as stated, the dog is “at large.”~~

Commented [HB41]: Language removed.

~~B.~~

~~C. It is considered cruel and therefore unlawful for a person to leave an animal unattended in a motor vehicle with excessive temperatures. When the temperature is sixty (60) degrees Fahrenheit or above, unless, in the opinion of the officer, adequate ventilation and water are provided, there exist the presence of a potential problem and APOs and other law enforcement may undertake investigatory steps and actions appropriate under the circumstances to protect the life of any animal confined in such a vehicle.~~

Commented [HB42]: Language removed. See section 6.04.210 A. Below regarding temperature.

~~D.~~

~~E. No person shall carry an animal in a motorized vehicle in an inhumane or unsafe manner.~~

Commented [HB43]: Language removed. See 6.04.210 F regarding similar language added to replace this section.

A. It is unlawful for any animal(s) to be left in a motor vehicle when the outside ambient temperature is above seventy (70) degrees Fahrenheit or below freezing, except where, in the considered opinion of the Animal Protection Officer, the animal is provided adequate accommodations for the temperatures. (i.e. water, ventilation, heat, air conditioning and bedding). Animal Protection Officers and other law enforcement may undertake investigatory steps and actions, appropriate under the circumstances, to protect the life of any animal confined in such a vehicle.

B. Animals must have access to water and proper shelter at all times unless, in the considered opinion of the Animal Protection Officer, the animal is of a species and breed which is generally recognized as being capable of self-maintaining a safe body temperature, or where the owner has taken precautions to accommodate for temperature and weather.

C. The shelter, all bedding, and any spaces accessible to the animal(s) shall be kept reasonably clean.

D. Animals may be tethered as a means of confinement only in accordance with the following:

1. Animals may not be tethered longer than ten (10) hours in any twenty-four (24) hour period.

2. Animals may not be tethered on a line less than three (3) times their body length as measured from the tip of the nose to the tip of the tail, or eight (8) feet, whichever is more; the safety of the animal shall not be at risk by the use of a tether.

3. Animals may not be tethered on a line that weighs more than one quarter of the animal's body weight.

4. The tether shall be strong enough to restrain the animal.

E. Animal(s) must be reasonably groomed to prevent skin irritation, skin damage, skin infection and hazardous entanglement of foreign bodies on the animal.

F. It shall be unlawful for a person to transport a living animal(s) upon the hood, fender, running board, or other external part of a moving vehicle. For the purposes of this section, the traditional truck bed, consisting of three (3) vertical walls and a closed tailgate, shall not be considered an external part of a moving vehicle.

G. No person shall fail to provide his/her animal with sufficient good and wholesome food, clean water, and proper shelter to protect it from the weather.

6.04.300 – ~~Reserved. Vicious animals – indicia.~~

~~Indicia of vicious animals includes, but is not limited to, animals that:~~

~~Have bitten, attacked, endangered or inflicted injury on a human being on public or private property;~~

~~Have injured or killed a domestic animal;~~

~~Have interfered with delivery of mail by the United States Postal Service, or other delivery services as attested to by the delivery carrier or witnessed by authorities;~~

~~Have followed or chased a person upon the streets, sidewalks, or any public grounds in a menacing fashion or with apparent attitude of attack.~~

Commented [HB44]: Language removed. See 6.04.010 Definitions No. 58

6.04.301 – Vicious and ~~Dangerous~~ Aggressive Animals – Limitations and Prohibitions.

It shall be unlawful to keep, possess, or harbor a ~~dangerous or vicious~~ or aggressive animal within City limits as follows:

No person shall have, keep, harbor, or allow to be upon any premises occupied by him/her, or in or under his/her charge or control, any vicious ~~or dangerous or aggressive~~ animal, or any animal that may manifest a disposition to bite anyone, without having the animal properly restrained to prevent the animal from inflicting damage upon any person or property (See 6.04.302~~20~~(Dd)). When off the premises of its owner, such animal shall be securely caged or muzzled, and restrained by a secure collar and leash not to exceed three (3) feet in length. The leash shall be of sufficient strength to prevent escape and shall be under the direct control of the owner.

Commented [HB45]: I believe this was an error Muni-code made during the codification of the 2019 ordinance. The published code is now correct.

6.04.305 – Reckless Animal Owner.

- (a) (i) Any owner who is found to have violated this Chapter, other than by a violation of Sections 6.04.160, 6.04.180, 6.04.210 and/or 6.04.310, three (3) or more times in an eighteen (18) month period, may be declared a reckless animal owner; or
 - (ii) Any owner who is found to have violated this Chapter, who is found to have violated this Chapter, by violating Sections 6.04.301, 6.04.302, or 6.04.303 two (2) or more times in any three-year period, may be declared a reckless animal owner.
- (b) The Municipal Court shall issue a notification of the declaration or Reckless Animal Owner to the person with the following:
 - (i) name and address of the person subject to the declaration,
 - (ii) the description, violation, and conviction that led to the declaration,
- (c) Once declared a reckless animal owner, pursuant to 6.04.305 (a)(i), above, the city licenses of all animals owned by the person shall be revoked and no new licenses shall be issued for the period of time set by the court, except that the period of license prohibition, to prevent the person from keeping or, possessing an animal shall not exceed a period of one (1) year from the date of the declaration.
- (d) Once declared a reckless animal owner, pursuant to 6.04.305 (a)(ii), above, the city licenses of all animals owned by the person shall be revoked and no new licenses shall be issued for the period of time set by the court, except that the period of license prohibition, to prevent the person from keeping or, possessing an animal shall not exceed a period of thirty (30) consecutive months from the date of the declaration.
- (e) A person declared to be a reckless animal owner may apply to the Municipal Court to have the no license declaration waived after a period of six months for a declaration made pursuant to 6.04.305(a)(i) and for a period of twelve (12) months for a declaration made pursuant to 6.04.305(a)(ii) upon meeting the following conditions:
 - (i) The person has no subsequent violations of this Chapter of the Code, and

- (ii) The person has complied with all of the provisions of this act, since the courts declaration, and
- (iii) The person provides proof to the Municipal Court of successful completion of a program designed to improve the person's understanding of animal ownership responsibilities and based upon an interview with the Court, establishes that understanding.
- (iv) If the Court finds clear and convincing evidence that the person has complied with all conditions in this subsection, the Court may rescind the reckless owner declaration subject to conditions that can help to ensure no future violations. The person must provide clear and convincing proof that ownership of an animal in the future will be handled responsibly and not in violation of any law or ordinance.

6.04.325 - Police canine exclusions, exemptions.

Police canines working on duty with law enforcement personnel are excluded from Sections 6.04.010(7), ~~6.04.010(19)~~ and 6.04.010(23); and are exempted from Sections 6.04.170(C) through (G) and (I) and (J), and 6.04.300.

Commented [HB46]: In the current published code 6.04.010(19) is the definition of a "domesticated animal" and isn't relevant to this section. However, the amended section 6.04.010(19) is defined as dangerous animal. Additionally, 6.04.010(7), prior to this proposed amendment is defined as "At Large" which is now 6.04.010(8); AND 6.04.010(23), prior to this proposed amendment was defined as "license tag", the definition of "license tag is now 6.04.010(34).

PASSED on 1st reading the ____ day of _____, 2020

PASSED on 2nd reading the ____ day of _____, 2020

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2020.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor

ORDINANCE NO.

AN ORDINANCE UPDATING AND AMENDING SECTIONS
6.04.010, 6.04.040, 6.04.180, 6.04.210, 6.04.300, 6.04.301,
6.04.305, AND 6.04.325 OF THE CASPER MUNICIPAL CODE.

WHEREAS, Casper Municipal Code addressing animal care and control needs modification from time to time to provide for greater protection for animals; and,

WHEREAS, the Animal Code was repealed and replaced in its entirety in February of 2019, and since such time animal control officers have requested changes to the Code; and,

WHEREAS, the City is authorized to regulate and take measures to prevent conduct which disturbs or jeopardizes the public health, safety, and peace; and,

WHEREAS, it is in the best interest of the citizens of the City of Casper to promote responsible care and control of animals.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the following sections of Chapter 6.04 of the Casper Municipal Code are hereby amended and replaced, and shall be codified as follows:

Quick reference guide: (to be removed after 2nd reading)

6.04.010 Definitions. Page 1-9

6.04.040 Keeping of pets, livestock or fowl; limitations.; feeding of non-domesticated animals prohibited. Page 9

6.04.180 Cruelty to animals—Unlawful acts designated. Page 9-11

6.04.210 Neglect Page 11-12

6.04.300 Reserved. . Page 12

6.04.301 Vicious and Aggressive Animals – Limitations and Prohibitions. Pages 12-13

6.04.305 – Reckless Animal Owner. Page 13

6.04.325 - Police canine exclusions, exemptions. Page 14

6.04.010 - Definitions.

When used in this Chapter, words have their common meaning and in addition the following words, terms, and phrases, and their derivations have the following meanings:

1. “Abandon” means a person leaves an animal on public or private property without permission to ensure proper care and supervision. An animal that is left in the Metro Animal Shelter for seven (7) working days, shall be deemed abandoned.
2. “Aggressive Animal”
 - A. means any animal not on the owner of the animal’s property, that has attacked a domestic animal or livestock in such a manner that resulted in physical contact

between the animals not necessarily requiring medical treatment to either animal, or;

- B. any animal that has chased, approached or otherwise interacted with a human being, domestic animal or livestock in an intimidating or aggressive manner.

These behaviors shall be prima facia evidence that an animal(s) is aggressive and there is a rebuttable presumption that the animal(s) is aggressive.

- 3. "Altered" means neutered; spayed or castrated.
- 4. "Animal" means any live vertebrate creature, domestic or wild.
- 5. "Animal control district" means the City of Casper, Wyoming.
- 6. "Animal protection officer" means any person designated by the director as a special municipal officer who is qualified to perform such duties under this chapter and the laws of this state.
- 7. "Animal services shelter" means any facility operated by a municipal agency, or its authorized agents for the purpose of housing, impounding or caring for animals held under the authority of this chapter or state law.
- 8. "At large."

- a. The definition of "at large" in this Chapter, is subject to and subservient to Sections 6.04.301 to 6.04.303 of this Chapter addressing dangerous or vicious animals. For dangerous or vicious animals, any violation of Sections 6.04.301 to 6.04.303 are violations also of the "at large" provisions of this Chapter.

- b. i. A non-vicious, non-dangerous animal is deemed "at large:"

- (a) If it is off the owner's property and not leashed or in an enclosed carrier; or

- (b) If it is on the owner's property and not under the direct supervision of the owner or not confined to the extent that the animal cannot leave the boundaries of the property; examples of confinement are by use of fencing or other secure enclosures or by tethering.

- b. ii. A non-dangerous or non-vicious animal shall not be considered "at large" when held and controlled by a person by means of a leash or chain of proper strength and length to control the action of the animal, or while confined within a vehicle. If the animal within a parked vehicle can extend its entire head outside the enclosed cabin compartment of the vehicle or beyond the side of a truck bed, that animal shall be deemed at large.

- b. iii. A non-dangerous or non-vicious dog is not considered to be at large if within the interior of designated areas which permit dogs to be off leash, as established by the City of Casper.

- b. iv. Under any circumstance, on a City-owned Golf Course.

9. "Attack" means an aggressive or violent action against a person or animal. If the animal being accused of an attack, was responding to an aggressive or violent action by a person or animal not on the person's property or the animal owner's property, this circumstance should be considered as a possible mitigating factor by the Court.
10. "Cage and aviary birds" means those exotic captive reared birds, such as parrots, exotic finches, and canaries, which are adapted to live and breed in a cage. For the purpose of this chapter the monk parakeet (*myiopsitta monachus*) is not a cage and aviary bird.
11. "Cat" A member of the feline family and shall not include feral cats, exotic wild cats, wild species of this family or hybrids thereof.
12. "Chicken" a domestic fowl kept for its production of eggs and meat.
13. "Circus" means any nonresident variety show which features animal acts.
14. "City-county health officer" means a representative of the Natrona County-City of Casper Health Department, or a health official designated by the Casper City Manager.
15. "Clean" means:
 - A. The premises are free of feces and urine as to not cause offensive odors or unsanitary conditions in the enclosure(s), yard or surrounding areas.
 - B. Does not draw in flies or insects to the area and/or resulting in injury or illness to the animal(s).
 - C. The area is free of physical hazards and/or risks to the animal(s). (i.e. excessive items cluttering the property, broken or sharp objects.
16. "Commercial animal establishment" means any pet store, grooming shop, auction, riding school or stable, circus performing animal exhibition, kennel or other establishment in which animals are used for commercial purposes.
17. "Commercial purpose" means the keeping of animals for the purpose of profit.
18. "Control" means an animal which:
 - a. is under a physical restraint so as to not be allowed to engage a passerby or other animal; such as a leash or in an enclosed carrier.
19. "Dangerous animal" means any animal under the totality of circumstances, which poses an unacceptable risk of injuring a human, a pet or property. Indicia of a dangerous animal shall include, but not be limited to, aggressive lunging, growling, snarling, nipping, bearing teeth.
20. "Direct supervision" as used in the definition of "at large," above, means: The owner of the animal is in the same area as the animal and not separated by any barrier; the owner must be able to immediately see and effectively call and manage the animal.
21. "Director" means the City Manager or his/her designee.
22. "Dog" A member of the canine family, but shall not include wild species of this family, or any hybrid thereof.

23. "Domesticated animals" means those individual animals which have been made tractable or tame.
24. "Facilities for keeping" The pens, stalls, stables, corrals, feeding area, sheds and facilities of every kind where fowl, livestock or pets are penned, fed and/or protected from the weather. This shall not be interpreted to include a grazing area.
25. "Feral Cat" means a cat that lives outdoors and has little or no human contact. They do not allow themselves to be handled or touched by humans and will run away if able. They typically remain hidden from humans, although some feral cats become more comfortable with people who regularly feed them. Even with long-term attempts at socialization, feral cats usually remain fearful and avoidant of humans.
26. "Feral Dog" means a dog that lives outdoors, has little or no human contact, and typically do not allow themselves to be handled or touched by humans.
27. "Fowl" includes feathered animals regardless of age, excluding parrots and chickens.
28. "Grooming shop" A commercial establishment where animals are bathed, clipped, or otherwise groomed.
29. "High Risk Rabies Vector" means raccoon, skunk, fox, coyote and bat.
30. "Impound" means to place an animal in the Metro Animal Shelter, or the taking into custody of an animal.
31. "Isolation facility" means any place specified by the Director or his/her designee which is equipped with a pen or cage which isolates an animal from contact with other animals.
32. "Kennel" or "cattery" means any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee, or selling dogs or cats, or any residence or property on which is maintained more than three dogs and three cats more than six months of age. It is illegal to maintain a kennel or cattery contrary to the terms of this code, in a zone or location in which a kennel or cattery is not permitted.
33. "License" means permission issued by the Director, or his/her designee, authorizing the holder to keep a dog or cat. An identification tag shall be issued for each animal licensed. A valid rabies vaccination is required to obtain a license.
34. "License Tag" means a tag of a design prescribed by the Director, or his/her designee, which bears the corresponding number of the dog or cat's license.
35. "Licensed Veterinarian" A practitioner of veterinary medicine who holds a valid license to practice their profession in the state in which they practice.
36. "Licensing authority" means Metro Animal Services (MAS).
37. "Livestock" Includes any species of equine, bovine, ovine, swine, caprine or any hybrid thereof, regardless of age, sex, breed, size or purpose; inclusive of all ungulates.
38. "Local Rabies Control Authority" The Metro Animal Protection Supervisor, as appointed by the Casper Chief of Police.

39. "MAS" means Metro Animal Services
40. "Microchip" means an identifying integrated circuit which is placed under the skin of an animal.
41. "Owner" includes a person who owns, harbors, keeps, maintains or exercises control over an animal. Proof that a person is in control of a premise where an animal is usually kept, harbored or maintained shall establish a prima facie presumption that such person is the owner of such animal.
42. "Parrot" Any of numerous tropical and semi-tropical birds of the order of Psittaciformes, characterized by short hooked bills, brightly colored plumage and in some species the ability to mimic human speech.
43. "Pen or corral" An enclosure in which livestock are kept.
44. "Performing animal exhibition" Any spectacle, display, act or event other than circuses, in which performing animals are used.
45. "Pet" Any animal normally kept for pleasure rather than utility, excluding those defined as fowl, livestock or wild by this code.
46. "Pet shop" Any person, partnership or corporation, whether operated separately or in connection with another business enterprise that buys, sells or boards any species of pets.
47. "Premises" A parcel of land (one or more contiguous lots) owned, leased or controlled by one or more persons.
48. "Proper shelter" means a structure with three (3) sides, a top and a bottom or a commercially manufactured structure, which includes an igloo styled house, designed and marketed to protect animals from outside elements. The shelter must have adequate ventilation and drainage which allows the animal to enter, stand, turn around and lie down in a natural manner. It shall be placed on the owner's premises to effectively protect the animal from outside elements. Proper shelter includes circumstances where if the animal is provided at will access to inside the care taker's residence or the animal has access to a structure through a commercial or homemade "dog door".
49. "Public nuisance" means any animal is considered a public nuisance if it:
 - a. trespasses on school grounds, or
 - b. damages private or public property, or
 - c. interferes with passersby or a passing vehicle, to include bicycles, or
 - d. either individually or in concert, barks, whines, howls or otherwise makes noise in an excessive, continuous or untimely fashion, or
 - e. interferes with the delivery of U.S. Mail or other delivery services, or
 - f. causes garbage which was previously placed in garbage or refuse container(s) to be strewn or deposited on private or public property.
50. "Quarantine" To detain and isolate due to suspected zoonosis or other communicable disease or in the interest of public health and safety.

51. “Rabies certificate” means a certificate signed by a licensed veterinarian verifying that an animal is vaccinated against rabies, and which includes the date of immunization, the date that the immunization expires, and the type of vaccine used.
52. “Riding school or stable” Any place, which has available for hire, boarding and/or riding instruction, any horse, donkey or mule.
53. “Sanitary” Any condition of good order and cleanliness.
54. “Service Animal” means as defined in 28 C.F.R.35.104 and 28 C.F.R. 36.104, including a domesticated trained dog, that is owned in order to assist an individual with a disability. Examples of service animals are dogs that are individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. Tasks performed can include, among other things, pulling a wheelchair, retrieving dropped items, alerting a person to a sound, reminding a person to take medication, or pressing an elevator button. Emotional support animals and comfort animals are not service animals. The work or tasks performed by a service animal must be directly related to the individual’s disability. To be a service animal, there is no requirement for certified documentation of training or designation; it is the task for which the animal provides disability assistance which is determinative of whether an animal is a “service animal”. Conversely a doctor’s letter does not turn an animal into a service animal.
55. “Tether or tethering” means to restrain a dog by tying the dog to any object or structure, including, but not limited to, a house, tree, fence, post, pole, garage, or shed or similar structure or object, by any means, including, but not limited to, a chain, rope, cord, leash, or running line. "Tethering" shall not include using a leash to walk a dog.
56. “Ungulate” means a hoofed mammal.
57. “Veterinary hospital” means any establishment maintained and operated by a licensed veterinarian for surgery, wellness program, boarding, diagnosis and treatment of diseased and injured animals.
58. A “vicious animal” means:
- A. Any animal(s) which has attacked a human being resulting in injury or death.
 - B. Any animal(s) who, while in a place it is not legally entitled to be, attacks or has attacked a domestic animal or livestock in such a manner that it results or resulted in death or injury which subsequently results or resulted in a visit to a licensed veterinarian.
 - C. The animal’s conduct is that of an “aggressive animal” and the animal has previously been declared an “aggressive animal”.
- These behaviors shall be *prima facie* evidence that an animal(s) is vicious and there is a rebuttable presumption that the animal(s) is vicious.
59. “Wild animal” or “exotic pet” means any live monkey (non-human primate), raccoon, skunk, fox, snake, leopard, panther, tiger, lion, lynx, coyote, wolf, crocodilian, any

monitor exceeding three (3) feet in overall length or any animal which can normally be found in the wild state or any hybrid thereof. Venomous and poisonous animals shall be prohibited in the city limits of Casper, regardless of species or purpose.

60. "Working day" means a day that the Metro Animal Services Shelter is open to the public.
61. "Zoological garden" means any facility, other than a pet shop or kennel, displaying or exhibiting one or more of non-domesticated animal(s) by a person, partnership, corporation or government agency.

6.04.040 - Keeping of pets, livestock or fowl; limitations.; feeding of non-domesticated animals prohibited.

A. Number permitted.

1. It shall be unlawful for any person to keep more than three cats and three dogs on any premises within the City limits of Casper, except kennels and catteries will be allowed in the City only in areas properly zoned for this type of business.
2. No fowl or livestock shall be kept on any lot or tract of land located in a residentially zoned area of the City; this applies to any and all ungulates.
3. No more than ten of any other pet shall be permitted on a single premises, excluding fish, rodents and small cage birds.

B. Fencing Requirements.

1. Unless otherwise provided, where fencing is required by this chapter, it shall be at least three feet in height and constructed of a material sufficient to confine the animal.
2. Escape of an animal covered by this chapter shall be presumptive evidence that the owner's fence does not sufficiently control the animal.

C. Feeding of Non-domesticated Animals Prohibited.

1. It shall be unlawful for any person to provide shelter, feed, or to otherwise entice any non-domesticated animal(s) to gather or frequent, with the exception of birds and squirrels, but including feral cats, feral dogs, and turkeys, onto any public area or onto the property of the person, were such animals are not deemed or claimed to be the property of the person or the caretaker thereof. This shall not apply to property owners attempting to trap non-domesticated animal(s) already coming onto their property by use of a live box trap.

6.04.180 - Cruelty to animals—Unlawful acts designated.

It is a violation of this ordinance to inflict cruelty referenced as follows, upon an animal:

- A. No person shall override, overload, drive when overloaded, overwork, torture or torment an animal, or deprive an animal of necessary sustenance.
- B. No person shall cruelly beat, mutilate or kill an animal unless specifically authorized by law.
- C. No person shall cause, instigate, be a spectator at or permit a dogfight, cockfight, bullfight (bloodless or otherwise), or other combat involving animals.
- D. No person shall abandon any animal, but may relinquish the animal and ownership rights in the animal to an animal shelter or other qualified caretaker.
- E. Unless specifically authorized by law, no person shall willfully maim or disfigure any domestic or wild animal, or administer poison, or cause to be ingested any foreign object to any such animal, or expose any poisonous substance with the intent that it shall be taken by any animal, except pests of public health concern. The provisions of this section and Sections 6.04.190, 6.04.200, subsections B and C of Section 6.04.210 and Sections 6.04.220 and 6.04.250 do not in any way limit the right of a police officer or animal protection officer to humanly euthanize any wild or domestic animal if such officer determines that there is a reasonable danger to the public safety or if the animal is sick or injured to an extent that humanly euthanizing the animal is the appropriate action to take.
- F. Domesticated animals shall be provided with clean living conditions, including the timely removal of animal waste from an interior or exterior pen, shelter, yard or other keeping area. All animal waste must be disposed of in an approved container.
- G. No person shall knowingly harass or torment any confined or restrained animal(s). This includes but is not limited to harassing, yelling in a harassing manner, throwing objects at or towards, making gestures toward or any other similar behavior used towards the animal(s) to elicit a reaction or cause undue stress of said animal(s).

6.04.210 - Neglect

- A. It is unlawful for any animal(s) to be left in a motor vehicle when the outside ambient temperature is above seventy (70) degrees Fahrenheit or below freezing, except where, in the considered opinion of the Animal Protection Officer, the animal is provided adequate accommodations for the temperatures. (i.e. water, ventilation, heat, air conditioning and bedding). Animal Protection Officers and other law enforcement may undertake investigatory steps and actions, appropriate under the circumstances, to protect the life of any animal confined in such a vehicle.

- B. Animals must have access to water and proper shelter at all times unless, in the considered opinion of the Animal Protection Officer, the animal is of a species and breed which is generally recognized as being capable of self-maintaining a safe body temperature, or where the owner has taken precautions to accommodate for temperature and weather.
- C. The shelter, all bedding, and any spaces accessible to the animal(s) shall be kept reasonably clean.
- D. Animals may be tethered as a means of confinement only in accordance with the following:
 - 1. Animals may not be tethered longer than ten (10) hours in any twenty-four (24) hour period.
 - 2. Animals may not be tethered on a line less than three (3) times their body length as measured from the tip of the nose to the tip of the tail, or eight (8) feet, whichever is more; the safety of the animal shall not be at risk by the use of a tether.
 - 3. Animals may not be tethered on a line that weighs more than one quarter of the animal's body weight.
 - 4. The tether shall be strong enough to restrain the animal.
- E. Animal(s) must be reasonably groomed to prevent skin irritation, skin damage, skin infection and hazardous entanglement of foreign bodies on the animal.
- F. It shall be unlawful for a person to transport a living animal(s) upon the hood, fender, running board, or other external part of a moving vehicle. For the purposes of this section, the traditional truck bed, consisting of three (3) vertical walls and a closed tailgate, shall not be considered an external part of a moving vehicle.
- G. No person shall fail to provide his/her animal with sufficient good and wholesome food, clean water, and proper shelter to protect it from the weather.

6.04.300 – Reserved.

6.04.301 – Vicious and Aggressive Animals – Limitations and Prohibitions.

It shall be unlawful to keep, possess, or harbor a vicious or aggressive animal within City limits as follows:

No person shall have, keep, harbor, or allow to be upon any premises occupied by him/her, or in or under his/her charge or control, any vicious or aggressive animal, or any animal that may manifest a disposition to bite anyone, without having the animal properly restrained to prevent the animal from inflicting damage upon any person or property (See 6.04.302(d)). When off the premises of its owner, such animal shall be securely caged or muzzled, and restrained by a secure collar and leash not to exceed three (3) feet in length. The leash shall be of sufficient strength to prevent escape and shall be under the direct control of the owner.

6.04.305 – Reckless Animal Owner.

- (a) (i) Any owner who is found to have violated this Chapter, other than by a violation of Sections 6.04.160, 6.04.180, 6.04.210 and/or 6.04.310, three (3) or more times in an eighteen (18) month period, may be declared a reckless animal owner; or
 - (ii) Any owner who is found to have violated this Chapter, who is found to have violated this Chapter, by violating Sections 6.04.301, 6.04.302, or 6.04.303 two (2) or more times in any three-year period, may be declared a reckless animal owner.
- (b) The Municipal Court shall issue a notification of the declaration or Reckless Animal Owner to the person with the following:
 - (i) name and address of the person subject to the declaration,
 - (ii) the description, violation, and conviction that led to the declaration,
- (c) Once declared a reckless animal owner, pursuant to 6.04.305 (a)(i), above, the city licenses of all animals owned by the person shall be revoked and no new licenses shall be issued for the period of time set by the court, except that the period of license prohibition, to prevent the person from keeping or, possessing an animal shall not exceed a period of one (1) year from the date of the declaration.
- (d) Once declared a reckless animal owner, pursuant to 6.04.305 (a)(ii), above, the city licenses of all animals owned by the person shall be revoked and no new licenses shall be issued for the period of time set by the court, except that the period of license prohibition, to prevent the person from keeping or, possessing an animal shall not exceed a period of thirty (30) consecutive months from the date of the declaration.
- (e) A person declared to be a reckless animal owner may apply to the Municipal Court to have the no license declaration waived after a period of six months for a declaration made pursuant to 6.04.305(a)(i) and for a period of twelve (12) months for a declaration made pursuant to 6.04.305(a)(ii) upon meeting the following conditions:
 - (i) The person has no subsequent violations of this Chapter of the Code, and

- (ii) The person has complied with all of the provisions of this act, since the courts declaration, and
- (iii) The person provides proof to the Municipal Court of successful completion of a program designed to improve the person’s understanding of animal ownership responsibilities and based upon an interview with the Court, establishes that understanding.
- (iv) If the Court finds clear and convincing evidence that the person has complied with all conditions in this subsection, the Court may rescind the reckless owner declaration subject to conditions that can help to ensure no future violations. The person must provide clear and convincing proof that ownership of an animal in the future will be handled responsibly and not in violation of any law or ordinance.

6.04.325 - Police canine exclusions, exemptions.

Police canines working on duty with law enforcement personnel are excluded from Sections 6.04.010(7) and 6.04.010(23); and are exempted from Sections 6.04.170(C) through (G) and (I) and (J), and 6.04.300.

PASSED on 1st reading the ____ day of _____, 2020

PASSED on 2nd reading the ____ day of _____, 2020

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2020.

APPROVED AS TO FORM:

 ATTEST:

CITY OF CASPER, WYOMING
 A Municipal Corporation

 Fleur Tremel
 City Clerk

 Steven K. Freel
 Mayor

**CASPER PUBLIC UTILITIES ADVISORY BOARD
CITY OF CASPER**

MEETING PROCEEDINGS

May 27, 2020

7:00 a.m.

A regular meeting of the Casper Public Utilities Advisory Board was held on Wednesday, May 27, 2020 at 7:00 a.m. by Video Conference.

Present: President Michael Bell
 Vice President Jim Jones
 Secretary John Lawson
 Member Richard Jay
 Member Bruce English
 Council Liaison Bates

Absent:

Staff Present: Public Services Director, Andrew Beamer
 Public Utilities Manager, Bruce Martin
 Administrative Technician, Janette Brown

Others:

The regular meeting was called to order at 7:00 a.m. by President Bell.

Due to the meeting being conducted by video conference, Ms. Brown took roll call as follows:

President Bell – Present
Vice President Jones – Present
Secretary Lawson – Present
Board Member English – Present
Board Member Jay – Present
Council Liaison Bates - Present
Mr. Beamer – Present
Mr. Martin – Present
Ms. Brown - Present

1. President Bell asked for a motion to approve the minutes from the April 22, 2020 meeting. A motion was made by Board Member English and seconded by Secretary Lawson to approve the April 22, 2020 minutes. Motion passed.

2. Mr. Martin asked the Board to reference the April 2020 Statistical Report in the agenda packet. Mr. Martin stated that the Total Gallons Purchased in April was 143 MG, 8 MG less than the five-year average. Mr. Martin stated that fiscal year to date water purchased is 2.556 BG.

Mr. Martin stated that there were three water main breaks and 2 service line breaks in April. Mr. Martin stated there is a total of 19 water main breaks for the fiscal year compared to 13 water main breaks last fiscal year and five service line breaks for the fiscal year compared to 21 service line breaks last fiscal year.

Mr. Martin stated that there was one sewer main stoppage in April with a total of nine for the year compared to thirteen sewer stoppages at the same time last fiscal year.

Mr. Martin stated that there are 22,811 active accounts compared to 22,734 one year ago.

3. Mr. Martin asked the Board to reference the Contract for Outside-City Water Service with Arlo and Deborah See, 3900 Squaw Creek Road. Mr. Martin stated that this property is adjacent to the new West Casper Zone II waterline. Mr. Martin stated that this property is not contiguous to City limits and a Commitment to Annex has been signed as it is within the City's growth boundaries.

Board Member English asked if this waterline is now in service. Mr. Martin stated that the waterline is in service at this time.

Vice President Jones asked if this waterline goes down Squaw Creek. Mr. Martin stated that was correct.

President Bell asked what size tap is being requested. Mr. Martin stated that a ¾-inch meter has been requested.

Secretary Lawson asked if more taps on this waterline are anticipated. Mr. Martin stated that he anticipates a few more requests for taps on this waterline.

Council Liaison Bates asked if this is the same waterline that was discussed at the last meeting. Mr. Martin stated that this is the same waterline.

A motion was made by Board Member English and seconded by Vice President Jones to approve the Contract for Outside-City Water Service with Arlo and Deborah See, 3900 Squaw Creek Road. Motion passed.

4. Mr. Martin asked the Board to reference the Contract for Outside-City Water Service with Gilbert and Jannette Van Patten, 4171 Squaw Creek Road. Mr. Martin stated that this property is not contiguous to the City, but a Commitment to Annex will be signed. Mr. Martin stated that this property is adjacent to the waterline.

President Bell asked if this service will also be ¾-inch. Mr. Martin stated that was correct.

A motion was made by Vice President Jones and seconded by Board Member Jay to approve the Contract for Outside-City Water Service for Gilbert and Jannette Van Patten, 4171 Squaw Creek Road. Motion passed.

5. Mr. Martin asked the Board to reference the Contract for Outside-City Water Service with Roger and Sheryl Garling, 4495 Squaw Creek Road. Mr. Martin stated that this property is quite a distance south of the waterline. Mr. Martin stated that the Garlings approached the County for a permit/license to run a service line down the road right of way, and the County approved the license. Mr. Martin stated that the license is attached to the agreement. Mr. Martin stated that with this license in place to run the service line down Squaw Creek Road, he and Mr. Beamer felt it was good to go to bring this agreement to the Board. Mr. Martin stated that the owners will sign a Commitment to Annex as part of this agreement.

Board Member English asked if this is a paved road. Mr. Martin stated that he did not believe the road is paved down that far, but was unsure. Board Member English asked if the property owner will be responsible for the restoration of the road. Mr. Martin stated that the property owner will be responsible for the restoration of the road after the service line is installed.

Board Member Jay asked if the service line will be $\frac{3}{4}$ -inch. Mr. Martin stated that the property owner will use a $\frac{3}{4}$ -inch meter, but they may run a 1-inch – 2-inch service line. Mr. Martin stated that he needs to get back with the property owner on this.

Vice President Jones asked if the new policy was put in place so mains would be extended in a situation such as this. Mr. Martin stated that was correct; in the new policy it states that the water service line cannot extend in the right of way beyond the property line. Mr. Martin stated that in this case, the property owner approached the County and received a license to run the service line down Squaw Creek Road. Mr. Martin stated that the policy states that this service line can be put in place with the approval of the County and the City Engineer. Mr. Martin stated that with the license from the County, he and Mr. Beamer felt it could be brought forward for consideration by the Board.

Board Member English stated that someone else will want to connect to the service line for this property. Mr. Martin stated that would not be allowed, only this lot can connect to the water main with this service line.

Vice President Jones stated that there are properties between the new water main and this property and asked if it will end up the same deal as Sunlight Acres where there are multiple service lines running down the road. Mr. Martin stated that is what staff was trying to avoid with the new policy. Mr. Martin stated that if someone else was to go to the County, he was unsure if the County would approve the license.

President Bell asked if the service line is expected to be 1800 feet long. Mr. Martin stated that it is 1600 to 1800 feet to the property from the water line. President Bell asked if there was a long service line on Wolf Creek Road. Mr. Martin stated that was correct, there is a long 2-inch service line in Wolf Creek Road. President Bell stated that

he would feel better if the two waterlines were looped together somehow even if they are small lines. Mr. Martin stated that they are private water services, so that won't be done. Mr. Martin stated that it would be nice to have a water main loop through there. President Bell stated that a main would be ideal.

Board Member English stated that it seems that the other people along Squaw Creek Road are being precluded from having the service if they so desire in the future. Mr. Martin stated that he doesn't know if any of the other properties along Squaw Creek Road would approach the County for a similar type of license. Board Member English stated that he thinks they would approach the City for water service and then run up against a brick wall. Mr. Martin stated that is what happened with 4495 Squaw Creek. Mr. Martin stated that they then went to the County to get the license.

Vice President Jones asked why the new policy was put in place if long service lines are still going to be allowed. Mr. Martin stated that most property owners won't go through the hassle of getting easements or a license; there have already been a couple of property owners that said they were not going to go through the hassle of trying to get easements or a license. Mr. Martin stated that the Garlings have pushed for many years to get water service. Mr. Martin stated that he was surprised that the County approved the license, but this is what came back to the City.

President Bell asked if a 6-inch line would be appropriate in this area. Mr. Beamer stated that the minimum size allowed by the City for a water distribution line is 8-inches.

Vice President Jones asked what the background is for the new policy that was enacted fairly recently for extending a main and why it arose. Mr. Martin stated that the policy was enacted to avoid the potential of several private service lines running down a road right of way that could in the future become a City road if it was annexed.

Mr. Beamer stated that the City was under the impression that the County was no longer going to issue these types of permits to allow these types of extensions. Vice President Jones stated that he understands that, but was under the impression that it was to encourage extensions of water systems that were more appropriately sized so that other people could tie onto it, instead of the multiple service lines. Vice President Jones stated that he thought it would apply in a case like this.

President Bell stated that he counts six potential services between this proposed site and the water main; which would be six additional services running down the road. President Bell stated that if the County approved one license, they would approve the others.

Secretary Lawson stated that if someone came forward to the County requesting a license, he doesn't see them refusing it since they approved this one. Secretary Lawson stated that he doesn't think this is very well thought out with regard to future requests.

Board Member English stated that he agreed and stated that it would be a better solution for the area to form an improvement district and put an 8-inch water main down Squaw Creek Road. Mr. Martin stated that there was an improvement district in this area for

many years, but it dissolved a few years ago. Mr. Martin stated that he agreed there are probably properties to the west that will want water.

Vice President Jones stated that if the Board approves this water service connection it will be setting a precedence for other properties.

A motion was made by Board Member English and seconded by Vice President Jones to not approve the Contract for Outside-City Water Service with Roger and Sheryl Garling, 4495 Squaw Creek Road.

Secretary Lawson asked if part of the motion is going to be to make any recommendations as to why it wasn't approved. President Bell asked Board Member English if he had any recommendations to add to his motion. Board Member English stated that he didn't think it was in the Board's prevue to give them direction as to what they should do and that it is denied due to future conflict. President Bell stated that it can be denied based on existing regulation. Vice President Jones stated he believes that it doesn't comply with the policy on services away from the main. Vice President Jones stated that he would like to review the policy. Secretary Lawson stated that he wasn't suggesting that the Board provide direction, he stated that if it is denied, the owners would ask why it was denied.

Motion passed. President Bell stated that this will be passed to the Council with a do not approve recommendation.

Mr. Martin stated that he will speak to the owners to see what they want to do. President Bell stated that he thinks that an 8-inch water line should be installed and looped. Mr. Martin stated that it would be ideal if there was a looped waterline.

Vice President Jones asked that a copy of the new approved policy be sent out to the Board for review. Mr. Martin stated that the new policy would be sent out to the Board.

6. In Other Business, President Bell stated that the he saw that the Tower Tank was open, and asked if the tank has to be re-blasted. Mr. Martin stated that the one year warranty inspection was completed and there are a couple of spots that need repaired. Mr. Martin stated that the repairs are being completed now, and when they are finished, the tank will be put back in service.

Board Member English asked what the status is of the Wardwell Tank. Mr. Martin stated that the rood was replaced, leaks were repaired, and the tank was put back in service.

President Bell asked how the interview process went for the North Platte Sanitary Sewer Rehabilitation Project. Mr. Martin stated that interviews went well; there were three interviews with Jacobs being chosen. Mr. Martin stated that Jacobs will be working with CEPI on the design. Mr. Martin stated that the contract is being prepared for approval by Council. President Bell stated that hopefully when this is completed the ferrous chloride will no longer be needed. Mr. Martin stated that this project will only be to line or

replace sections of the sewer line, but not the entire line. Mr. Martin stated that for the foreseeable future the chemical feed facility will stay in operation.

7. In Other Business, President Bell thanked everyone for attending and asked if there will be a June meeting. Mr. Martin stated that there is a possibility there will be a meeting in June to discuss more Outside-City Contracts, but he is not sure it will be in person. Secretary Lawson stated that he saw in the paper that the City has a plan for reopening. Mr. Martin stated that there will be phased openings of City facilities based on how the virus goes. Council Liaison Bates stated that Council is waiting on what the Governor says on June 1st; City Hall won't open until Phase 2, which is when the coronavirus threat level is yellow. Council Liaison Bates stated that we are currently in the orange threat level for the coronavirus.

A motion was made by Vice President Jones and seconded by Board Member English to adjourn the meeting at 7:33 a.m. Motion passed.



Secretary

Casper's Council of People with Disabilities - AGENDA

Thursday, July 23, 2020 at 11:30 AM

Participation via Microsoft Teams ONLY for this meeting due to recommendations by the CDC, Governor Gordon and the State Health Officer regarding Closures of Public Places due to COVID-19, Coronavirus

1. Roll call & introductions of new members or guests
2. Review of the previous month's minutes & approval of minutes - Need approval of May 28, 2020 Meeting Minutes & June 25, 2020 Meeting Minutes
3. Old Business:
 - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
 - QOL Committee – Zulima Lopez, Chairperson
 - Public transportation survey update
 - Public Relations (PR) Committee – John Wall, Chairperson
 - Updates on CCPD Facebook page and City of Casper website.
 - Updates regarding the 30th Anniversary of the ADA - proclamations or celebrations
 - Events Committee – Nikki Green, Chairperson
 - Updates
 - Fundraising Committee – Linda Jones, Chairperson
 - Updates on calendar fundraising proposal
4. New Business:
 - Financial Report – Presented by the Treasurer
 - Any other new business or public comment
5. The next scheduled meeting is August 27, 2020 at 11:30 AM.



COMMUNITY DEVELOPMENT
DEPARTMENT

CITY OF CASPER

200 North David Street
Casper, WY 82601-1862
Phone: (307) 235-8241
Fax: (307) 235-8362
www.casperwy.gov

Memo to: Liz Becher; Community Development Director

From: Dan Elston, City Building Official
Craig Collins, AICP, City Planner

Subject: June 2020, Commercial Development Report

Date: 07-14 -2020

Permitting Update:

Home remodels are up slightly from 2019 for this year 167 for 2019 compared to 172 for 2020. For the month of June, 7 building permits for single family homes were issued. To date, 24 building permits have been issued for single family homes compared to 26 for the same period last year. The Building Division issued 143 building, 136 Electrical, 92 Mechanical and 103 Plumbing permits with fees totaling \$93,064.71. This is up \$136,820.44 for the same period last year. Overall, the Building Division's value of construction for June was \$4,907,024.14 which is up \$754,381.56 for the same period last year and up \$12,772,586.64 for the year-to-date total for the value of construction.

Inspection Update:

The Building Division completed 193 building, 219 electrical, 159 plumbing, 67 mechanical, 15 grey slip/consult inspections, and 23 plan reviews for the month of June.

Commercial Construction Update:

Below is a breakdown of the 16 commercial projects that are in progress:

- State Office Building (444 West Collins) Steel erection is continuing on area A, framing is complete in area B all three floors, 80% complete in area C, MEP rough-ins are in process in areas B and C. Exterior sheathing is in process area B and C. Sitework including curb and gutter is in process. Estimated completion date is December of 2021, this project is on schedule at this time.
- Hilltop Bank at the Compass (4140 Centennial Hills) Received T.C.O for move in. Landscaping is not complete.
- Core/Shell Buildings at the Compass (4130, 4120 Centennial Hills) Exterior finishes are in process. Metro Coffee possible tenant for one of these buildings.

- Park Elementary School Remodel/addition Phase 1 (104 W. 9th St.) Misc. trades throughout project, very tight time schedule for this phase to be completed by school opening.
- Boyd Ave. Church Gym (2225 CY Ave.) final interior finishes in process, site work has begun. Looking for fall opening.
- Senior Living Homes (Fairgrounds Addition) One twin home in process.
- The Nolan Phase 1 (222 S. David St.) Plan reviews have been completed for Phase 1 consisting of commercial space and 11 "Row Houses". Upon approved response to the plan review letter dated April 20th, the City of Casper is prepared to issue permits to construct.
- Smile Doctors (5271 E. 2nd ST.) Interior framing, rough in for mechanical, plumbing and electrical in process. Was abandoned for a period of time during COVID, now is continuing.
- V.A. Remodel (6000 E 2nd ST.) Interior painting/drywall in process, MEP in process.
- Retina Center remodel (307 S. Jackson) interior framing, plumbing, electrical in process.
- State Bank (330 S. Center St.) north of Magic City Stoves, final finishes are in process.
- Meadowlark Senior Affordable housing (Coffman and Outer Drive) Site work has begun.
- First Interstate Bank (4901 E. 2nd St.) corner of 2nd St. and Landmark Lane, steel framing is in process.
- Wyoming Work Warehouse (5050 E. 2nd St.) interior demo complete, slab addition is poured. Interior MEP in process.
- Wells Fargo Bank (N. Wolcott) Foundation is complete, backfill in process.
- NCHS Natatorium (930 S. Elm) Site work in process, footing foundation approved for construction, design in process for building and elevated walkway.

Projects Completed:

- Cookie Crumble (5030 E. 2nd St)

New Plans Submitted for approval:

- Misc. Hospital projects
- Menards remodel (small value)

Coming Projects:

- Rocky Mountain Car Wash (???)
- Fuzzies Tacos, Cost (???)
- NCHS Swimming Pool, (\$10,000,000.00)
- YMCA Swimming Pool, (\$10,000,000.00)



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

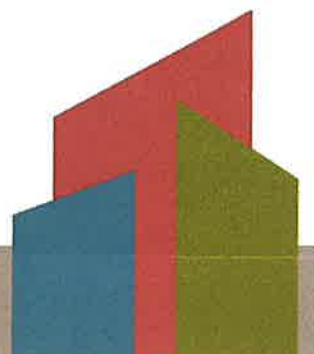
DATE: July 20, 2020

FROM: Earla Checchi

SUBJECT: Distribution of Lottery Amounts

Attached is the ***distribution of the Lottery Amounts*** to Cities and Towns. Your Municipality should receive the distribution shortly.

If you have any questions, please do not hesitate to contact me.



**WYOMING STATE TREASURER'S OFFICE LOTTERY
DISTRIBUTION**

Fiscal Year 2020 Quarter 4

Invoice # QTR4 LOTTERY

Run Date	Vendor Legal Name	Lottery FY20 Q4
07/16/2020	CITY OF BUFFALO	5,146.58
	CITY OF CASPER	78,334.02
	CITY OF CHEYENNE	75,684.05
	CITY OF CODY	8,866.51
	CITY OF DOUGLAS	10,274.82
	CITY OF EVANSTON	135,273.46
	CITY OF GILLETTE	36,583.48
	CITY OF GREEN RIVER	21,581.75
	CITY OF KEMMERER	3,117.54
	CITY OF LANDER	5,922.72
	CITY OF LARAMIE	22,011.57
	CITY OF MEDICINE BOW	438.27
	CITY OF NEWCASTLE	3,968.04
	CITY OF POWELL	5,880.58
	CITY OF RAWLINS	14,288.55
	CITY OF RIVERTON	8,515.72
	CITY OF ROCK SPRINGS	39,724.91
	CITY OF SHERIDAN	18,963.14
	CITY OF SUNDANCE	1,301.42
	CITY OF TORRINGTON	6,631.36
	CITY OF WORLAND	4,179.12
	TOWN OF AFTON	2,248.95
	TOWN OF ALBIN	229.59
	TOWN OF ALPINE	971.88
	TOWN OF BAGGS	679.01
	TOWN OF BAIROIL	182.79
	TOWN OF BAR NUNN	3,136.65
	TOWN OF BASIN	715.53
	TOWN OF BEAR RIVER	5,667.79
	TOWN OF BIG PINEY	540.01
	TOWN OF BURLINGTON	160.37
	TOWN OF BURNS	381.80
	TOWN OF BYRON	330.20
	TOWN OF CHUGWATER	318.96
	TOWN OF CLEARMONT	153.23
	TOWN OF COKEVILLE	627.97
	TOWN OF COWLEY	364.72
	TOWN OF DAYTON	824.82
	TOWN OF DEAVER	99.12
	TOWN OF DIAMONDVILLE	865.07
	TOWN OF DIXON	149.69
	TOWN OF DUBOIS	765.58
	TOWN OF EAST THERMOPOLIS	220.54
	TOWN OF EDGERTON	276.14
	TOWN OF ELK MOUNTAIN	294.75

WYOMING STATE TREASURER'S OFFICE LOTTERY DISTRIBUTION

Fiscal Year 2020 Quarter 4

Invoice # QTR4 LOTTERY

Run Date	Vendor Legal Name	Lottery FY20 Q4
	TOWN OF ENCAMPMENT	694.44
	TOWN OF EVANSVILLE	3,589.80
	TOWN OF FORT LARAMIE	234.61
	TOWN OF FRANNIE	94.54
	TOWN OF GLENDON	308.43
	TOWN OF GLENROCK	4,454.89
	TOWN OF GRANGER	239.70
	TOWN OF GREYBULL	1,028.46
	TOWN OF GUERNSEY	1,725.69
	TOWN OF HANNA	1,297.84
	TOWN OF HARTVILLE	93.28
	TOWN OF HUDSON	359.40
	TOWN OF HULETT	420.59
	TOWN OF JACKSON	6,319.23
	TOWN OF KAYCEE	295.21
	TOWN OF KIRBY	79.88
	TOWN OF LA GRANGE	456.98
	TOWN OF LABARGE	646.75
	TOWN OF LINGLE	477.38
	TOWN OF LOST SPRINGS	6.72
	TOWN OF LOVELL	1,314.12
	TOWN OF LUSK	2,302.68
	TOWN OF LYMAN	22,976.94
	TOWN OF MANDERSON	63.48
	TOWN OF MANVILLE	139.60
	TOWN OF MARBLETON	1,063.75
	TOWN OF MEETEETSE	304.55
	TOWN OF MIDWEST	572.10
	TOWN OF MILLS	4,909.59
	TOWN OF MOORCROFT	1,110.94
	TOWN OF MOUNTAIN VIEW	14,087.57
	TOWN OF OPAL	112.68
	TOWN OF PAVILLION	181.65
	TOWN OF PINE BLUFFS	1,432.07
	TOWN OF PINE HAVEN	539.50
	TOWN OF PINEDALE	1,939.84
	TOWN OF RANCHESTER	931.31
	TOWN OF RIVERSIDE	80.25
	TOWN OF ROCK RIVER	175.01
	TOWN OF ROLLING HILLS	736.32
	TOWN OF SARATOGA	2,608.02
	TOWN OF SHOSHONI	505.97
	TOWN OF SINCLAIR	668.21
	TOWN OF STAR VALLEY RANCH	1,764.18
	TOWN OF SUPERIOR	575.97

**WYOMNG STATE TREASURER'S OFFICE LOTTERY
DISTRIBUTION**

Fiscal Year 2020 Quarter 4

Invoice # **QTR4 LOTTERY**

Run Date	Vendor Legal Name	Lottery FY20 Q4
44028	TOWN OF TEN SLEEP	198.03
	TOWN OF THAYNE	429.60
	TOWN OF THERMOPOLIS	2,612.65
	TOWN OF UPTON	1,235.45
	TOWN OF VAN TASSELL	22.04
	TOWN OF WAMSUTTER	777.74
	TOWN OF WHEATLAND	5,456.92
	TOWN OF WRIGHT	2,216.92
	TOWN OF YODER	154.03
Grand Total		623,916.27